

NASSAU COUNTY WORK AUTHORIZATION #06

Contract Number:	CM3169
Consultant/Vendor:	Kept Companies, Inc. dba Krystal Klean
Consultant/Vendor Contact Name:	Ryan Lowe
Consultant/Vendor Contact Phone Number:	904.220.3337
Consultant/Vendor Contact Email Address:	rlope@krystalklean.com
Project Short Title:	Gun Range Exterior Restoration
Total Amount of Previous Work Authorizations:	\$282,500.93
Amount of this Work Authorization:	\$39,565.58
New Contract Amount including this Work Authorization:	\$322,066.51
Funding Source:	01076521-534000

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein, or no later than thirty (30) days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit “A”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent: Doug Podiale 8/2/2024
Date

Procurement: Lanace Helms 8/2/2024
Date

Office of Management & Budget: Chris Lacambra 8/2/2024
Date

County Attorney: Denise C. May 8/7/2024 *dj*
Denise C. May Date

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA

Taco E. Pope AICP
By: TACO POPE
Its: Designee
Date: 8/7/2024

**KEPT COMPANIES, INC.
DBA KRYSTAL KLEAN**

BY: Lorraine Matarazzo
Print Name: LORRAINE MATARAZZO
Title: CAO
Date: 8/5/2024

EXHIBIT "A"



PO Box 51289
Jacksonville Beach FL 32240
377) 875-5326, (904) 220-3331
info@krystalklean.com

Estimate 1044759904

DATE	05/31/2024
PO #	
Provided By	Ryan Lowe rlowe@krystalklean.com

CUSTOMER
Nassau County Facilities Maint Dept Tony Lombardi 76347 Veterans Way Ste. 4000 Yulee, FL, 32097 (904) 753-6435 tlombardi@nassaucountyfl.com

SERVICE LOCATION
Nassau County Gun Range 153322 County Road 108 Yulee, Florida, 32097-1203 (904) 753-6435 tlombardi@nassaucountyfl.com

DESCRIPTION	Wood Cleaning & Sealing
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Estimate

Estimate

Description	Qty	Rate	Total
<p>Nassau County Gun Range</p> <p>*Exterior Restoration *Pricing Below references the St. John's County Painting Contract #20-61 "Painting Services".</p> <p>-Krystal Klean shall furnish all labor, materials, supplies, equipment, fuel, supervision, and transportation to clean, prep, and seal wood surfaces at the Nassau County Gun Range on County Rd 108, Yulee, FL.</p> <p>-Task Order Project Time and Substantial Completion is 3 weeks</p>	1.00	\$0.00	\$0.00
<p>Project Notes</p> <p>-Materials will be supplied by Sherwin Williams. -Colors will be selected and confirmed by customer prior to project execution. -Paint quantities and costs are included under the individual "Paint and Materials" line item for each service area. -Technicians will apply paint products with strict adherence to Manufacturers Recommended Application Procedures -Krystal Klean will supply tools, materials, and equipment necessary for the completion of the project. -Safety of building occupants and Krystal Klean employees is our top priority. Any work done off a lift or ladders will take place in a barricaded work areas. Krystal Klean uses signs, cones and caution tape used to section off working areas and prevent foot traffic underneath equipment. Krystal Klean technicians possess Certified Lift Operator training. Technicians will wear and inspect required PPE daily. Copies of Daily Safety Talks and Equipment Inspections can be submitted to Customer upon request. -Krystal Klean will protect areas in proximity to working areas where paint or</p>	1.00	\$0.00	\$0.00

other coating products are not desired, protecting non-painted surfaces from spillage, spray, dripping, etc. Spraying will not occur in windy conditions, to mitigate liability of paint on vehicles.

-Krystal Klean technicians will apply sealants and caulking with strict adherence to Manufacturers Recommended Application Procedures, following directions for surface preparation, installation, and cure time.

-Krystal Klean employees are fully insured at all times. Certificate of Insurance will be submitted to customer upon request.

-Krystal Klean will suspend operations immediately for the purpose of safety to customers, guests, or employees or if a negative impact on business operation is discovered.

-Material and/or equipment storage site plan will be reviewed and approved by Facilities Management prior to mobilization. Customer will not be held responsible for the security of temporary storage sites.

-Project is priced for a single mobilization, and schedule will be submitted for approval prior to mobilization.

-Site business operations are not to be impacted, therefore any work which requires closure of the employee or visitor entrances will take place after business hours (at no further cost to customer).

*Any other envelope issues discovered during restoration will be recorded and communicated to owner.

*Any work beyond Scope in this proposal must be approved with change order by owner or owner's representative.

Surface Preparation - CLEANING

1.00 \$3,766.95 \$3,766.95

-Chemical clean exterior of building and wood surfaces

*1 "Surface Preparation"

A. Cost by Task.

Line 4 -- "Chemical Cleaning", \$0.09 per sq. ft. x 41,855 sq. ft = \$3,766.95

Exterior Sealing - Wood Surfaces

1.00 \$27,648.00 \$27,648.00

-Seal new wood surfaces with two coats of WoodScapes® Exterior Polyurethane Semi-Transparent Stain Clear Base

*2 "Painting Services"

B. Exterior, Brush/Roll Application unless indicated otherwise. Price is per coat.

Line 30 -- "Architectural Coating Spray/Backroll", \$0.64 per sq. ft. x 21,600 sq. ft. x 2 coats = \$27,648

Painting Materials

1.00 \$6,162.96 \$6,162.96

-WoodScapes® Exterior Polyurethane Semi-Transparent Stain Clear Base. 158 gallons needed x \$37.87 x 3% markup = \$6,162.96

46' Boom Lift 4WD DSL

1.00 \$1,987.67 \$1,987.67

* JLG 460SJ 46' Telescoping Boom Lift w/ Skypower/SkyLight

* Rental: Day: \$340, Week: \$795, Month: \$1520

* Transportation: \$300 delivery, \$300 pickup, \$600 total

* Line item Total includes rental term (Day, Week, or Month) + Transportation

* Weight: 16,600 lbs

* Width: 7' 7" wide

* Asset# 1311 Serial# 0300079744

Estimate Total: \$39,565.58

CUSTOMER MESSAGE

Thank you for the opportunity to serve you!

Terms of payment: The total amount stated is due upon completion. Where applicable, credit cards will be charged for the total amount upon completion based on the credit card information provided in advance. All late payments (over 30 days) may bear interest at the highest rate permissible under Florida law calculated daily and compounded monthly. Customer shall also be responsible for paying all reasonable costs incurred in collecting any late payments, including, without limitation, attorneys' fees.

Estimate Accepted By:

Accepted Date:

Certificate Of Completion

Envelope Id: 6B36CF10666E4D929FE3AD9F5B6153A7 Status: Completed
Subject: Work Authorization; CM3169-WA06; Krystal Klean; Painting Svcs-NC Gun Range; \$39,565.58
Source Envelope:
Document Pages: 6 Signatures: 9 Envelope Originator:
Certificate Pages: 6 Initials: 2 Evelyn Burton
AutoNav: Enabled eburton@nassaucountyfl.com
Envelopeld Stamping: Enabled IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original Holder: Evelyn Burton Location: DocuSign
8/1/2024 8:06:48 AM eburton@nassaucountyfl.com

Signer Events

Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 8/1/2024 8:24:52 AM Viewed: 8/1/2024 8:26:48 AM Signed: 8/2/2024 4:19:39 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Chris Lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 8/2/2024 4:19:41 PM Viewed: 8/2/2024 4:22:29 PM Signed: 8/2/2024 4:22:51 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 8/2/2024 4:22:52 PM Viewed: 8/2/2024 5:05:06 PM Signed: 8/2/2024 5:05:11 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lorraine Matarazzo lorrainem@keptcompanies.com CAO Kept Security Level: Email, Account Authentication (None)	Sent: 8/2/2024 5:05:13 PM Viewed: 8/5/2024 10:40:29 AM Signed: 8/5/2024 10:40:40 AM
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Electronic Record and Signature Disclosure:
Accepted: 8/5/2024 10:40:29 AM
ID: e8d103d6-d324-4c64-9b47-57a8ea1fc65b

Signer Events	Signature	Timestamp
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/5/2024 10:40:43 AM Viewed: 8/7/2024 9:16:20 AM Signed: 8/7/2024 9:17:58 AM</p>
<p>Denise C. May dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/7/2024 9:18:00 AM Viewed: 8/7/2024 11:02:32 AM Signed: 8/7/2024 11:03:17 AM</p>
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 8/7/2024 11:03:19 AM Viewed: 8/7/2024 11:09:42 AM Signed: 8/7/2024 11:09:47 AM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>	 <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p>	<p>Sent: 8/7/2024 11:09:50 AM Viewed: 8/7/2024 12:10:17 PM Signed: 8/7/2024 12:10:26 PM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Clerk Services BOCCCLerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	<p>Sent: 8/7/2024 12:10:29 PM Viewed: 8/7/2024 12:28:29 PM</p>

Carbon Copy Events	Status	Timestamp
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/7/2024 12:10:31 PM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9	COPIED	Sent: 8/7/2024 12:10:32 PM
Tony Lombardi tlombardi@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 12/4/2023 2:18:45 PM ID: 8e7919b6-1c62-4fa4-82d2-bb5f64ec1d06	COPIED	Sent: 8/7/2024 12:10:34 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/1/2024 8:24:52 AM
Envelope Updated	Security Checked	8/2/2024 10:46:02 AM
Certified Delivered	Security Checked	8/7/2024 12:10:17 PM
Signing Complete	Security Checked	8/7/2024 12:10:26 PM
Completed	Security Checked	8/7/2024 12:10:34 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.

